

LIBRARY MEDIA CENTER
“Read and research to achieve success!”

Use of LMC:

- open from 7:10 a.m. to 2:40 p.m.
- before school
- from study hall with a research pass
- from study hall with a temporary pass
- from class with a pass from teacher

Online access:

Go to <http://lakelocal.org>

Click on Middle School (on left)

Click on Library Media Center (on left)

Online resources and databases:

Log into most databases using:

User: **lakeblue**

Password: **streaks**

AR Bookfinder will allow a search for Accelerated Reader Quizzes. Quizzes must be taken at school.

****For a complete list of all usernames and passwords, go to the password page link on the library home page, located under the words “Subscription Databases.” To access the page, use your school computer login.**

Material circulation: *Bring planner with bar code to LMC.*

- maximum of two items out at one time
- three week check out period for most items
- must bring item to LMC to renew
- magazines checked out for one week

Overdue books:

- no checkouts if you have overdue books
- detentions given for failure to return items
- payment required for lost or damaged item. If the book is found, a full refund will be given.

Behavior expectations:

- be busy with your own work
- do not distract any other LMC user
- all school and library media center computers are to be **used for school work only**. Students are required to follow the guidelines of the District’s Acceptable Use Policy. A copy of the Acceptable Use Policy is on the student page of the LMC website.

Students making use of the Stark County District Library should be aware of the following policy:

People demonstrating disruptive, disorderly or inappropriate behavior may be required to leave the library premises and / or school premises. Disruptive, disorderly or inappropriate behavior includes but is not limited to:

1. failure to follow library rules, regulations or procedures;
2. misuse of library property;
3. use of sound equipment without headphones;
4. actions that deliberately annoy others, disrupt library operations, or prevent the use of the library and its resources.