

LAKE LOCAL BOARD OF EDUCATION  
ORGANIZATIONAL/REGULAR MEETING

January 13, 2014

7:00 p.m.

Lake Middle School  
Large Group Instruction Room

1. Call to order and roll call by the President Pro-tempore.

JA \_\_\_\_\_ DB \_\_\_\_\_ DP \_\_\_\_\_ JT \_\_\_\_\_ DV \_\_\_\_\_

2. Oath of Office to newly elected and incumbent board members by Lake Local's Treasurer, Nicole Nichols – **ADDENDUM #1**.

3. Pledge of Allegiance to the Flag.

4. President Pro-tempore calls for nominations for President.

A. Close nominations

JA \_\_\_\_\_ DB \_\_\_\_\_ DP \_\_\_\_\_ JT \_\_\_\_\_ DV \_\_\_\_\_

B. Roll call vote

JA \_\_\_\_\_ DB \_\_\_\_\_ DP \_\_\_\_\_ JT \_\_\_\_\_ DV \_\_\_\_\_

5. President calls for nominations for Vice President.

A. Close nominations

JA \_\_\_\_\_ DB \_\_\_\_\_ DP \_\_\_\_\_ JT \_\_\_\_\_ DV \_\_\_\_\_

B. Roll call vote

JA \_\_\_\_\_ DB \_\_\_\_\_ DP \_\_\_\_\_ JT \_\_\_\_\_ DV \_\_\_\_\_

6. Additions and/or deletions to the agenda.

7. Adoption of the agenda.

JA \_\_\_\_\_ DB \_\_\_\_\_ DP \_\_\_\_\_ JT \_\_\_\_\_ DV \_\_\_\_\_

8. Appointments

- A. 2014 Legislative Liaison -
  - B. 2014 Legislative Alternate -
  - C. Student Achievement Liaison -
- JA \_\_\_\_\_ DB \_\_\_\_\_ DP \_\_\_\_\_ JT \_\_\_\_\_ DV \_\_\_\_\_

9. Organizational Matters

It is recommended that the following organizational matters be adopted:

A. Board Meetings

Establish date, time and location for regular meetings. Maintain third Monday of every month at 7:30 p.m. at the Middle School Large Group Instruction Room. (February 17 – no school)

B. Service Fund

A Board Service Fund will be established in accordance with O.R.C. 3315.15.

C. Board Compensation

Board Members will be compensated for meetings in accordance with O.R.C. at the maximum allowable rate including training and in-services.

D. OSBA Membership

The OSBA membership will be renewed for 2014 - cost \$(6,177.00) – includes free online Briefcase subscription and School Management News plus an additional \$250.00 for legal assistance fund consultant.

E. Board Authorization

It is recommended that the Board of Education approve the following authorization for the Superintendent and Treasurer:

Section 1 - That the auditor of Stark County be and is hereby requested to issue an order to the Treasurer of Stark County to pay to the Treasurer of this Board of Education such funds as may be available for distribution by said County Treasurer.

Section 2 - That the President or Vice President be and are hereby authorized to sign, and the Treasurer is authorized to countersign, the appropriate documents to secure such advances, as well as the secondary documents to secure the semi-annual settlement with the County Treasurer.

Section 3 - That such authorizations shall extend to all advances requested.

Section 4 - That the Treasurer of the Board be and is hereby authorized and directed to certify a copy of this resolution to the County Auditor and make such other certification and reports to the county auditor as may be necessary to make this resolution effective.

Section 5 - In accordance with Section 3313.51, O.R.C., that the Treasurer of the Board be and hereby is authorized as Treasurer of the school funds and that no monies of the school district shall be paid out except on a check signed or check protected facsimile of the Treasurer.

The school district Treasurer is directed to invest funds during the calendar year 2014 in accordance with Board policy.

The school Treasurer shall make all necessary inter/intra-fund transfers and provide a report of such transfers to the Board.

The school Treasurer shall be authorized to write-off uncollectible checks.

The Board of Education hereby determines that it may be necessary to borrow money in the anticipation of collection of current revenues, and

Whereas, said Board is authorized by law to borrow money and issue notes in anticipation of the collection of such revenue, which is deemed appropriated for the payment of such notes at maturity.

Therefore, Be It Resolved, that in anticipation of the receipt of such money and for the purpose of meeting payment of current operating demands, this Board of Education of the Lake Local School District borrow as permitted by statute with interest at the prevailing rate for a period not to exceed six (6) months.

It is Further Resolved, the Treasurer arrange for the borrowing of such amount under the conditions herein noted, and that he be and is authorized to execute and deliver notes therefore to secure the same, and place the money thus obtained to the account of the proper fund in the Treasury of the School District.

The Board of Education in accordance with O.R.C. 3313.23 shall appoint the Assistant Treasurer as Treasurer Pro-tempore in the event of the absence of the treasurer from any Board meeting during calendar year 2014.

The Superintendent shall be authorized to employ personnel as needed. Such employment shall be presented for approval by the Board of Education at the next regular meeting.

The Superintendent shall be authorized to accept resignations. Each resignation shall be presented for approval by the Board of Education at a regular board of education meeting.

The Superintendent shall be authorized to notify those administrators whose contracts are expiring of their opportunity to meet with the Board in accordance with O.R.C.

The Superintendent shall be authorized to approve activity account incomes and expenditures.

The Superintendent and/or designee shall be authorized to oversee all Federal and State programs, projects and/or grants as awarded or issued to Lake Local.

The Board of Education authorizes the Superintendent to select and employ legal counsel and to initiate legal action to protect and/or defend the interests of the Board, District, students and/or its employees. Such actions may include but are not limited to appeals of tax issues, workers' and unemployment compensation claims, litigation and actions before administrative agencies.

Further, the Superintendent is authorized to settle such claims if it is in the best interest of the Board/District.

The Treasurer shall be authorized to serve as wage coordinator.

The Director of Instruction shall be designated to serve as the Title IX Lake Local hearing officer.

The Director of Operations shall be designated to serve as the American Disabilities ACT Coordinator.

The Director of Operations shall be designated to serve as the Toxic Hazard Preparedness Officer.

The Title I Director shall be appointed as District liaison for homeless students.

Section 6 - The Treasurer is authorized to approve fleet and property insurance renewal with the insurance company providing the most competitive and responsible bid.

The Treasurer is authorized to approve liability insurance renewal with the insurance company providing the most competitive and responsible bid.

The Ohio High School Athletic Association membership be renewed for the 2014-2015 school year.

Participation with the State Support Team Region 9 be renewed for 2014.

Approve membership in the Education Tax Policy Institute (ETPI) beginning January 1, 2014.

The Superintendent is authorized to secure certified substitute personnel from the certified substitute list and any amendments as presented by the Stark County Educational Service Center for the 2014-2015 school year.

The Superintendent is authorized to secure personnel on an as needed basis to conduct the summer school and after school programs.

The Superintendent is authorized to approve a cell phone stipend per Board Policy EGAC.

The Food Service Supervisor be authorized to accept competitive/responsible quotes for bread and dairy products.

The Superintendent and Treasurer are authorized to accept purpose and policy statements and establish corresponding accounts.

The Superintendent and Treasurer are authorized to declare equipment obsolete.

The audio recording of a board meeting is a public record and will be made available to the public. These recordings will serve as verbatim transcripts of such meetings and will be used to summarize Board of Education minutes and retained in accordance with the District's records retention schedule.

F. Resolution

WHEREAS, from time to time, the Lake School District needs to conduct meetings and other gatherings to advance the goals of the district; and

WHEREAS, the Board has determined that it may be necessary and appropriate to provide food / refreshments to individuals attending such meetings; and

WHEREAS, these items will be purchased with public funds; and

WHEREAS, the Board finds that such expenditures constitute a proper public purpose;

NOW THEREFORE BE IT RESOLVED, that the Board of Education authorize the purchase of such food/refreshments as may be necessary to advance the public purpose.

G. Bond/Position Bond

A \$75,000.00 Treasurer's bond shall be purchased for the Treasurer through the remainder of her term.

(A-G) JA \_\_\_\_\_ DB \_\_\_\_\_ DP \_\_\_\_\_ JT \_\_\_\_\_ DV \_\_\_\_\_

10. Adjourn Organizational Meeting

JA \_\_\_\_\_ DB \_\_\_\_\_ DP \_\_\_\_\_ JT \_\_\_\_\_ DV \_\_\_\_\_

LAKE LOCAL BOARD OF EDUCATION

REGULAR MEETING

January 13, 2014

Lake Middle School  
Large Group Instruction Room

1. Call to order and roll call by the President.

JA \_\_\_\_\_ DB \_\_\_\_\_ DP \_\_\_\_\_ JT \_\_\_\_\_ DV \_\_\_\_\_

2. Additions and/or deletions to the agenda.

3. Adoption of the agenda - President.

JA \_\_\_\_\_ DB \_\_\_\_\_ DP \_\_\_\_\_ JT \_\_\_\_\_ DV \_\_\_\_\_

4. Board Communication/Reports

A. Board of Education Recognition Month

5. Hearing of Individuals and/or Delegations Representatives on agenda items

6. Report of the Treasurer

It is recommended that the Treasurer's Report be accepted as presented:

A. Alternate Tax Budget Document

It is recommended that the Alternate Tax Budget Document for FY2014-15 and CY2015 be approved as presented.

JA \_\_\_\_\_ DB \_\_\_\_\_ DP \_\_\_\_\_ JT \_\_\_\_\_ DV \_\_\_\_\_

B. Minutes

1) December 16, 2013 - Regular Meeting

Please note the audio minutes are posted after the adoption of the minutes at [lakelocal.org>about Lake>Board documents>Board meeting audio](http://lakelocal.org/about/Lake/Board%20documents/Board%20meeting%20audio).

JA \_\_\_\_\_ DB \_\_\_\_\_ DP \_\_\_\_\_ JT \_\_\_\_\_ DV \_\_\_\_\_

C. Financial Reports/Investments

1) December, 2013 - Financial Reports

JA \_\_\_\_\_ DB \_\_\_\_\_ DP \_\_\_\_\_ JT \_\_\_\_\_ DV \_\_\_\_\_

D. Estimated Receipts/Appropriations

It is recommended that estimated receipts and appropriations be adjusted as follows:

Fund 007 – Special Trust Fund – Increase \$74,000  
Fund 022 – District Agency Fund – Increase \$34,000

JA \_\_\_\_\_ DB \_\_\_\_\_ DP \_\_\_\_\_ JT \_\_\_\_\_ DV \_\_\_\_\_

7. Old Business - none

8. New Business

A. Bus Bid Acceptance

It is recommended that the resolution to participate in the Stark County Schools Council of Government cooperative to advertise and receive bids for integrated school bus units presented as **ADDENDUM #2** be adopted.

JA \_\_\_\_\_ DB \_\_\_\_\_ DP \_\_\_\_\_ JT \_\_\_\_\_ DV \_\_\_\_\_

B. First Reading of Policies

It is recommended that the following policies be submitted to the Board of Education for a first reading as **ADDENDUM #3**:

Policy AA – School District Legal Status  
Policy BB – School Board Legal Status  
Policy BDC – Executive Sessions  
Policy EEAD – Special Use of School Buses  
Policy GCD – Certified Staff Hiring  
Regulation IGBEA-R – Reading Skills Assessments and Intervention  
(Third Grade Reading Guarantee)

Regulation IGCH-R (Also LEC-R) – Postsecondary Enrollment Options  
Policy IGD – Cocurricular and Extra Curricular Activities  
Policy IGDJ – Interscholastic Athletics  
Policy IGDK – Interscholastic Extracurricular Eligibility  
Policy IKE – Promotion and Retention of Students  
Policy JN – Student Fees, Fines and Charges  
Policy JP – Positive Behavioral Interventions and Supports (Restraint and  
Seclusion)  
Regulation LEC-R (Also IGCH) – Postsecondary Enrollment Options

9. Superintendent's Report

It is recommended that the Superintendent's Report be accepted as presented:

A. Graduation

It is recommended that Saturday, May 31, 2014 at 3:00 p.m. be recognized as the date and time for the 2014 graduation to be held at the Canton Memorial Civic Center.

JA \_\_\_\_\_ DB \_\_\_\_\_ DP \_\_\_\_\_ JT \_\_\_\_\_ DV \_\_\_\_\_

B. Personnel – Tutor Resignation

It is recommended that the following resignation be accepted pending employment as a teacher:

1) Courtney Miller Title I Tutor

C. Personnel – Non-certified Resignations

It is recommended that the following resignations be accepted as presented:

1) Rita Cassetty Secretary effective April 1, 2014  
2) Debra Schafer Cook pending employment in another classification

D. Personnel – Certified Employment/Replacement

It is recommended that the following individual be issued a one-year, limited, certified contract as noted for the remainder of the 2013-2014 school year in accordance with the negotiated agreement, board policy and pending all appropriate credentials are submitted to the Lake Local Administrative Office:

1) Courtney Miller Language Arts/Reading Teacher / Lake Middle School



E. Personnel – Non-certified Employment/Replacement

It is recommended that the following individuals be issued a one-year, limited, non-certified contract as noted for the remainder of the 2013-2014 school year in accordance with the negotiated agreement, board policy and pending all appropriate credentials are submitted to the Lake Local Administrative Office:

- 2) Jill Brinkerhoff Aide / Cafeteria at Hartville/Lake Elementary School
- 3) Debra Schafer Aide / Cafeteria at Hartville/Lake Elementary School

F. Personnel - Supplemental Contracts

WHEREAS, this Board has posted the following positions as being available to employees of the District who hold teaching licenses or certificates, and no such employee who is qualified to fill the position has applied for, been offered and accepted such position; and

WHEREAS, this Board then advertised the following positions as being available to any individual with such a license or certificate who is qualified to fill it and who is not employed by the Board and no such person who is qualified to fill the position has applied for, been offered and accepted such positions; and

BE IT THEREFORE RESOLVED, that the following non-licensed/non-certificated persons be employed as indicated, pending completion of all legal requirements:

**ATHLETICS**

- |                  |   |
|------------------|---|
| Sam Pepper       | Volunteer - Middle School Girls' Basketball Coach         |
| Monica Bragg     | Assistant Varsity Track Coach                             |
| Tim Mosher       | Assistant Varsity Track Coach                             |
| Rich Casenhiser  | Assistant Varsity Track Coach                             |
| Michael Dempsey  | Assistant Varsity Track Coach<br><b>(Community Coach)</b> |
| Miguel Hunt      | Assistant Varsity Track Coach<br><b>(Community Coach)</b> |
| Darren Noble     | Volunteer – Varsity Track Coach                           |
| Bryan Heckathorn | Volunteer – Varsity Track Coach                           |
| Mark Kell        | Middle School Head Track Coach                            |
| Ken Wolfe        | Assistant Middle School Track Coach                       |
| Dan Sears        | Assistant Middle School Track Coach                       |
| Michael Benson   | Assistant Middle School Track Coach                       |
| John Rutan       | Assistant Varsity Baseball Coach                          |

Jason Hathaway	Assistant Varsity Baseball Coach <b>(Community Coach)</b>
Zackery McCoy	JV Baseball Coach – <b>split stipend</b>
Camden Carter	JV Baseball Coach – <b>split stipend</b>
Nathan Klein	Freshman Baseball Coach
Cory Slaybaugh	Volunteer – Baseball Coach
Jenna Rosso	Assistant Varsity Softball Coach
Jenna Reynolds	Assistant Varsity Softball Coach
Rebecca Michelli	JV Softball Coach <b>(Community Coach)</b>
Joe Capan	Volunteer – JV Softball Coach
Frank Pilato	Assistant Strength Coach / winter – <b>split stipend</b>
Mathew Kapas	Assistant Strength Coach / winter – <b>split stipend</b>
Tom Kohli	Assistant Strength Coach / spring – <b>split stipend</b>
Miguel Hunt	Assistant Strength Coach / spring – <b>split stipend (Community Coach)</b>

**\*Pending pupil activity validation and BCI and FBI fingerprinting process.**

G. Personnel - Employment Resolution

It is recommended the following administrative employment resolution be adopted:

WHEREAS, the administrative employment contracts of **Mr. Pete Esterle, Mrs. Angela Harbaugh, Mr. Gary Kandel, Ms. Joy Sama** will expire on July 31, 2014; and the employment contracts of **Mr. Chris Eliopoulos** will expire on June 30, 2014;

WHEREAS, the Board of Education will consider whether to re-employ the named administrators or non-renew their contracts no later than the last day of May.

NOW, THEREFORE, BE IT RESOLVED THAT:

The treasurer is authorized and directed to notify each named administrator that his/her contract expires on July 31, 2014 or June 30, 2014 and he/she may request to meet with the Board of Education in Executive Session at its regular meeting or at some other mutually agreed time before Board action to discuss the Board's reasons for renewal or non-renewal of his/her contract.

(B-G) JA \_\_\_\_\_ DB \_\_\_\_\_ DP \_\_\_\_\_ JT \_\_\_\_\_ DV \_\_\_\_\_

10. Hearing of Individuals and/or Delegation Representatives

11. Item for Discussion/Announcement

a) February Board of Education Meeting

12. Adjourn

JA \_\_\_\_\_ DB \_\_\_\_\_ DP \_\_\_\_\_ JT \_\_\_\_\_ DV \_\_\_\_\_

OATH OF OFFICE OF BOARD MEMBER

I, \_\_\_\_\_, do solemnly affirm that I will support the Constitution of the United States, and the Constitution of the State of Ohio; and that I will faithfully and impartially discharge my duties as Board Member in and for the said Lake Local School District, Stark County, Ohio to the best of my ability, and in accordance with the laws now in effect and hereafter to be enacted, during my continuance in said office and until my successor is chosen and qualified.

\_\_\_\_\_  
Board Member

Sworn to and subscribed before me, this 13th day of January, 2014.

\_\_\_\_\_  
Nicole Y. Nichols, Treasurer

\_\_\_\_\_  
Board President

Bus Resolution

WHEREAS, the Stark County Schools' Council of Governments Cooperative is advertising and receiving bids for integrated school bus units,

WHEREAS, the Lake Local Board of Education wishes to advertise and receive bids for the purchase/lease/lease-purchase of up to four (4) integrated school bus units,

THEREFORE, BE IT RESOLVED that the Lake Local Board of Education wishes to participate in and authorizes the Stark County Schools' Council of Governments to advertise and receive bids on said Board's behalf as per the specifications submitted for the cooperative purchase/lease/lease-purchase of up to four (4) integrated school bus units.

*Policies available at Board Meeting or online [www.lakelocal.org](http://www.lakelocal.org)  
>about Lake > BOE documents > 2014 Agendas > Agenda 1.13.2014 and pdf's*